

NOTIFICATION OF KEY DECISION TO BE TAKEN

GENERAL EXCEPTION NOTICE

DETAILS OF DECISION	
Title of Report	Gateway 2 – Contract Award Approval: Honor Oak Crematorium – Installation of New Cremators, Ancillary Equipment and Associated Building Works
Description/Nature of matter requiring Key Decision	To approve the award of the Honor Oak Crematorium – Installation of new cremators, ancillary equipment and associated building works contract.
Decision taker	Strategic Director of Environment and Leisure
Date by which Key Decision must be taken	October 2015
Reason why it was impracticable for decision to be on the Forward Plan	The decision being requested is on the Forward Plan for September 2015 for approval by the Strategic Director of Finance and Corporate Services. However, one of the two tenderers submissions received was non-compliant and therefore only one valid tender can be accepted. As such the decision for this award falls within the remit of the Strategic Director of Environment and Leisure.
Reason why the decision cannot wait for inclusion in the next Forward Plan	The next forward plan relates to decisions to be taken from November 2015 onwards. The decision being requested needs urgent approval to ensure the contract is awarded as soon as possible. This will enable the contractor sufficient time to submit a planning application, with a view to starting on site in January 2016. The current cremators are 20 years old and in very poor condition with a high risk of service downtime. They urgently need replacing as their current life expectancy is to approximately April 2016.
ORIGINATING AUTHOR'S DETAILS	
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Everton Roberts
For Proper Constitutional Officer
Dated: 29 September 2015